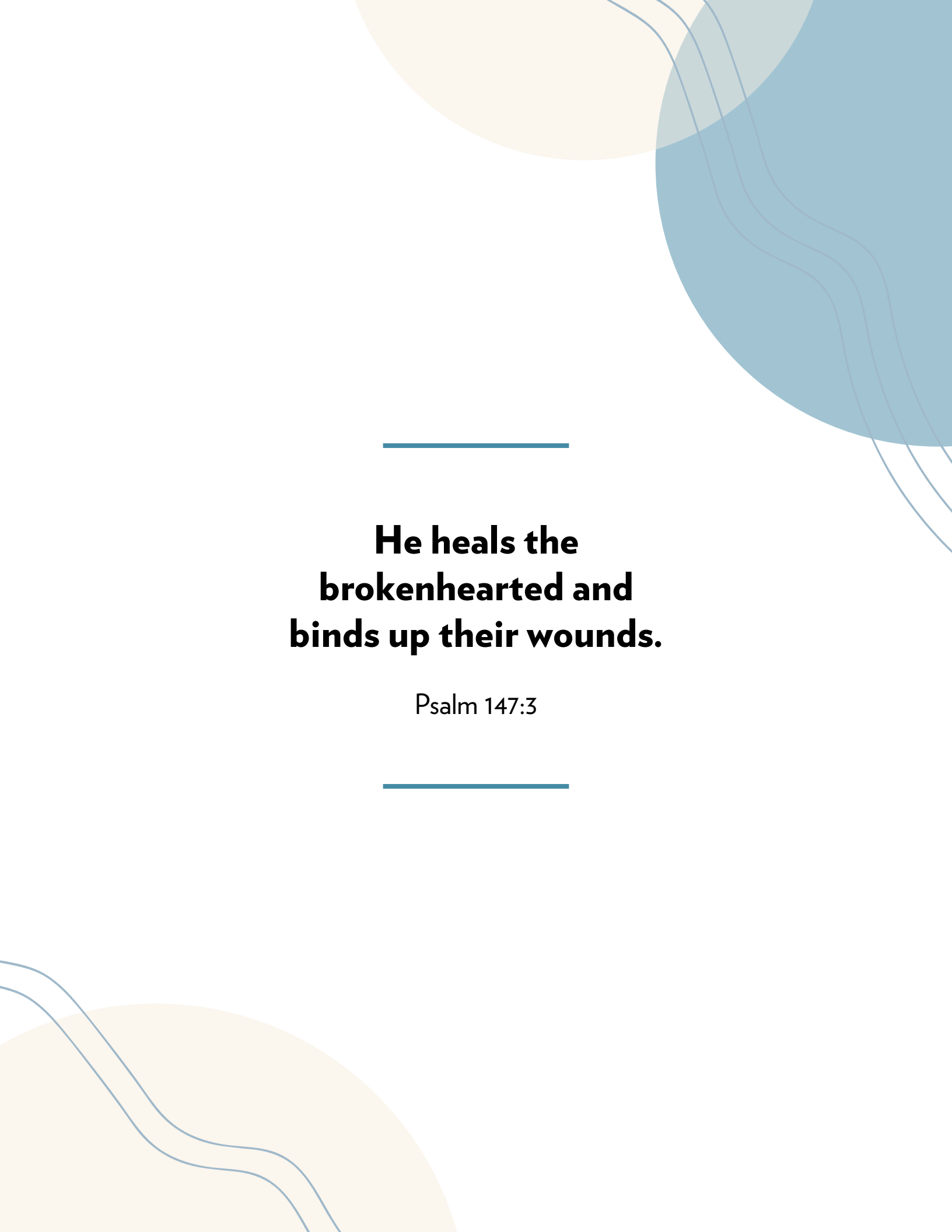




# Planning a Loving Memorial

**KAMLOOPS ALLIANCE CHURCH**



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**He heals the  
brokenhearted and  
binds up their wounds.**

Psalm 147:3

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## **SIMON MARTIN**

Pastor of Care & Connections

On behalf of Kamloops Alliance Church, I want to extend our sympathies and condolences to you in your time of loss and mourning. Grief is universal yet unique in both experience and expression; although it may feel unpredictable and daunting, may you be able to grieve fully and deeply, and in the midst of it, know that God longs to be present to you.

During this time of sorrow, we are available to pray for you, listen to you, and to help you process. If it is your desire to have a memorial here at KAC, or elsewhere, conducted by one of our KAC pastors, we will also do all we can to assist you in planning a meaningful and loving service as well.

We hope you will find the information in this booklet helpful in your considerations and planning. Please reach out with any questions you may have.

More than anything else, we pray you would know and experience the comfort and peace of Jesus both now, and in the days to come.

Sincerely,

Rev. Simon Martin,  
On behalf of the Elders and Staff of KAC

**I have said these things to you, that in me you may have peace. In the world you will have tribulation. But take heart; I have overcome the world.**

John 16:33 (ESV)

# MEMORIAL SERVICE PLANNING FORM

Prior to meeting with the pastor, please take the time to fill out the following form. This form is designed to help you think through and begin the planning process of the memorial service for your loved one.

## INFORMATION:

Date: \_\_\_\_\_

Name of deceased: \_\_\_\_\_

Age of deceased: \_\_\_\_\_ Date of death: \_\_\_\_\_

Person(s) overseeing the arrangements:

Name: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Funeral Home: \_\_\_\_\_

Service date: \_\_\_\_\_ Time: \_\_\_\_\_

Service location (if known): \_\_\_\_\_

Reception location (if known): \_\_\_\_\_ Time: \_\_\_\_\_

Approximate number of people attending: \_\_\_\_\_

Church affiliation: \_\_\_\_\_

Pastor officiating (if known): \_\_\_\_\_

Signature: \_\_\_\_\_

*(Office use only)*

# MEMORIAL SERVICE PLANNING

The following is a list of potential elements (not comprehensive) that can be included in a memorial service. This is in addition to the pastor's welcome, prayers, and message from Scripture.

POTENTIAL ELEMENTS	WHO	ADDITIONAL INFORMATION
Eulogy/Celebration of Life		
Media Presentation		
Special Music		
Congregational Songs <i>(list of favourite hymns or songs)</i>		
Open Mic		
Special Readings		
Scripture Reading <i>(favourite Bible verses of the deceased)</i>		
Other		

*\*Please note: Kamloops Alliance Church maintains the sole right to decide if any part of any display is not tasteful, decent or in keeping with the standards set by the church.*

## **ELEMENTS OF THE SERVICE:**

How do you want this service to feel? (eg. solemn, joyful)

What suggestions do you have about the order of the service?

## **PERSONAL INFORMATION:**

Tell us a little about the jobs and career of the deceased.

(If married) How did the deceased meet his/her spouse?

What are some stories you recall about their years growing up?

What were some of his/her notable accomplishments?

What are some funny stories you remember?

What are some of your fondest memories?

What made this person special/unique? What are some examples to illustrate this?

What did you learn from the person's life? How did he/she make you a better person?

Did he/she have any favourite quotes/sayings?

What challenges did the deceased face, and how did he or she choose to address them?

Is there anything else that needs to be said to make the service complete?

## **SPIRITUAL LIFE:**

What was his/her spiritual heritage – spiritual roots?

Do you know of any Bible verses or inspirational materials they had marked, highlighted, written down, memorized, or quoted frequently?

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**Cast your cares on the  
Lord and He will sustain  
you; He will never let the  
righteous be shaken.**

Psalm 55:22

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## SANCTUARY

**Staff Included:** Facility Host, Custodian and AV Technician

**Seats:** 450

**Rate:** \$400\*

**Equipment:**

- One large projector screen
- Two side projector screens
- Media computer for video presentations
- Quality sound
- Professional microphones
- Professional lighting
- Full size grand piano, mic stands, wireless mics and guitar inputs available.

## MINISTRY CENTRE

**Staff Included:** Facility Host and Custodian

**Seats:** 100

**Rate:** \$200\*

**Equipment:**

- One large projector screen
- Media computer for video presentations
- Quality sound
- Professional microphones
- Professional lighting
- Mic stand, wireless mic

*Note: Only trained Kamloops Alliance Church technicians are approved to operate audio and video equipment*

*\* Rate does not include an honorarium for the pastor (recommended \$150-\$200)*

*\*\* We do not wish for finances to be a barrier for families in celebrating the life of a loved one. If you require assistance, please contact Kristie Oevermann at the church office by calling 250-376-6268 ext. 102.*

## AFTERCARE

GriefShare (Grief Recovery Support Group)



After the funeral, when the cards and flowers have stopped coming, most of the people around you return to their normal lives. But your grief continues, and you feel alone.

Often, friends and family want to help you, but don't know how. That's the reason for GriefShare. Our group is led by caring people who know what it's like to experience loss and to journey through grief. We understand how you feel because we've been in the same place. We will walk with you on the long path through grief toward healing and hope for the future.

Call Pastor Simon (250-376-6268 ext. 119) for more information, or learn more at [www.griefshare.org](http://www.griefshare.org).

**The Lord is close to the brokenhearted and  
saves those who are crushed in spirit.**

Psalm 34:18

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**Praise be to the God and  
Father of our Lord Jesus  
Christ, the Father of  
compassion and the God of  
all comfort, who comforts us  
in all our troubles, so that we  
can comfort those in any  
trouble with the comfort we  
ourselves receive from God.**

2 Corinthians 1:3-4

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[WWW.KAC.CA](http://WWW.KAC.CA)